Crystal Springs Water District

Domestic Water System

PO Box 186 / 3006 Chevron Drive Odell, Oregon 97044 Phone:(541)354-1818

September 17, 2026

Call to Order
President Mike McCafferty called the September Board meeting to order at 3:03 p.m.

Attendance
- Commissioners present: James Jans and Eric Cederstam
- Non-members present: Attorney Mark Womble, Tom Ferrell of Pace Engineering, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy

Pledge of Allegiance

Public Comment
President McCafferty opened the public comment period at 3:05 p.m. No members of the public were present.

Approval of Minutes
The Commissioners unanimously approved both the August 2026 regular and executive session meeting minutes. (Jans/Cederstam)

Treasurer's Report
Superintendent Schatz presented the August 2026 Treasurer's Report, including an overview of revenue by category: residential, industrial, fire, and LIRA. (Cederstam/Jans)

Bills Paid
Superintendent Schatz presented an overview of the bills paid in August 2026. The Board unanimously ratified payment of the August 2026 bills. (Jans/Cederstam)

New Business

Water Service Applications
No new water service applications were submitted for review.

Old Business

Audit Update

Auditors are determining how to incorporate the assets acquired through the Odell Water Company consolidation, including water rights certificates, approximately 14 acres of land, a pump station building, a 500,000-gallon reservoir, and related equipment.

Pace Engineering Contract

The Commissioners unanimously approved engineering contract from Pace for CIP #1: Dog River Road to Cooper Spur Road Waterline Addition, and for CIP #6: Baseline Drive-Cooper Spur Road to Toll Bridge Road Waterline Improvement. (Jans/Cederstam)

Superintendent's Report

Operations and Infrastructure Updates

Superintendent Schatz presented the September Superintendent's Report, outlining recent operations and infrastructure work completed by the maintenance crew.

- Superintendent spent good part of the month preparing for the District's Sanitary Survey, conducted by the State Health Department, on a five-year cycle.
- Population growth requires the District to adopt new compliance, monitoring, and sampling protocols. Routine water quality sampling will increase by one sample per month, with samples collected throughout the month rather than on a single day. This change will require more frequent travel to field sites and the water quality laboratory to maintain compliance.
- Summer temp staff will be focusing on vegetation management and brushing work at the Spring area.

South Valley Reservoir

- Crews completed conduit installation at the South Valley site for the new security cameras. Aset is scheduled to finalize the camera installation and configuration. New security locks have also been ordered for all District reservoirs.

Engineering Update

Tom Ferrell of Pace Engineering provided an update on general engineering services and CIP projects. The backup power project is expected to be advertised this fall and installed next spring, subject to generator lead times.

Adjournment

The Board meeting adjourned at 3:50 p.m. by unanimous consent.

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Mike McCafferty President Eric Cederstam Secretary