

Crystal Springs Water District

Domestic Water System

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December 18, 2025

President Mike McCafferty called the December Board meeting to order at 3:05pm. Other commissioners present were Eric Cederstam, James Jans and Larry Brown. Non-members present: Attorney Mark Womble, Tom Ferrell of Pace Engineering, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

Pledge of Allegiance.

President McCafferty opened the Public Comment period at 3:08. No members of the public were present.

Commissioners unanimously approved of the October 2025 regular meeting minutes.
(Brown/Cederstam)

Superintendent Schatz presented the October and November 2025 Treasurer's Reports, providing an overview of revenue by category: residential, industrial, fire, and LIRA.
(Cederstam/Brown)

Superintendent Schatz provided an overview of October and November 2025 bills paid. The Board unanimously ratified the payment of the October and November 2025 bills.
(Jans/Cederstam)

In "New Business," the following were discussed...

Superintendent Schatz reviewed one new water service application. Commissioners unanimously approved the request for the following... (Jans/Brown)

Trent Weseman/ 4621 Hutson Rd (3/4")

Commissioners unanimously approved Resolution 2526.04, amending Chapter 8 of the Administrative Policy and Procedure Manual. (Brown/Cederstam)

Commissioners also unanimously approved Resolution 2526.05, declaring equipment surplus.
(Jans/Brown)

In "Old Business," the following were discussed...

Superintendent Schatz presented his November and December Superintendent's reports, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects

for November and December. He updated the commissioners on the results of a positive coliform sample taken directly from the Davis Spring due to the recent discovery of root intrusions compromising the integrity of the collection system. Therefore, the District has significantly intensified its water quality monitoring program, sampling more than what is required. Superintendent Schatz has ordered the parts to enable the system to be switched over to feed from the Crystal Springs source, if necessary, as the Davis Spring is in the process of being upgraded.

Commissioners unanimously approved a motion to accept Pace's service contract to continue work on the rehabilitation project at Odell Spring, subject to Attorney Womble's review. Superintendent Schatz is authorized to make changes recommended by Attorney Womble. The IFA may want this agreement in place by the end of month. Once the project has been completed, the Superintendent will have an operations and maintenance update for the policy manual to have the source available for emergencies. (Brown/Jans)

Mike McCarthy has notified Superintendent Schatz that he intends to clear-cut two sections of his property that are directly in the draw of Crystal Springs Creek and one of its side draws. The Superintendent asked if there was another option to clear-cutting, such as selling the property to the District, if approved by the board, in lieu of logging. Superintendent Schatz would like to pursue other options, such as a conservation easement so the creek channels would not need to be logged. The DEQ through their source water protection program has provided some grant applications for consulting to look at different options for the property in the affected area. They also have the expertise in conservation easements. Superintendent Schatz said that he will keep the board up to date throughout the process.

In addition, the Superintendent stated that two employees attended the OAWU end-of-year training conference for their CEU's, and the office has been upgrading computers. The District also installed 40' of 8" ductile iron pipe on Bailey Road so that paving could be completed by the end of the year. Superintendent Schatz also informed the commissioners that there was an issue with the tank mixers. The vendor is providing two new mixers since they were still under warranty. They will also rebuild the original mixers and give a quote to see if the District would want to purchase them for use as backups.

Tom Ferrell of Pace Engineering then gave an update on general services and CIP projects. Pace checked CT counts for the Odell Spring and worked with OHA. They also double-checked CT counts the Crystal Spring at the same time. Tom also stated that Pace has completed the backup power generator designs, with a couple of modifications.

The Board meeting was adjourned at 3:55pm by unanimous consent.

Mike McCafferty President

Eric Cederstam Secretary