

Crystal Springs Water District

Domestic Water System

PO Box 186 / 3006 Chevron Drive Odell, Oregon 97044 Phone:(541)354-1818

July 18, 2024

President Mike McCafferty called the July Board meeting to order at 3:05pm. Other commissioners present were Larry Brown, Jim Jans, and Eric Cederstam. Non-members present: Attorney Mark Womble, Tom Ferrell of Pace Engineering, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

Pledge of Allegiance.

President McCafferty opened and closed the Public Comment period at 3:06. No members of the public were present.

The first item on the agenda was the election of officers for the 2024 – 2025 fiscal year. Eric Cederstam made a motion for officers to maintain their current positions for the 2024 - 2025 fiscal year. Jim Jans provided the 2nd. All commissioners unanimously agreed.

Results were as follows:

- Mike McCafferty for President
- James Jans for Vice President
- Craig Ortega for Treasurer
- Eric Cederstam for Secretary

Commissioners unanimously approved the June 2024 regular meeting minutes. (Brown/Jans)

Superintendent Schatz presented the June 2024 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. (Jans/Brown)

Superintendent Schatz provided an overview of June 2024 bills paid. The Board unanimously ratified the payment of the June 2024 bills. (Cederstam/Brown)

In "New Business," the following were discussed...

Superintendent Schatz reviewed two new water service applications. Commissioners unanimously approved the requests for the following... (Brown/Jans)

Westlake Development / 2312 Balsamroot Dr. (1" @ 3/4" Rate)

David Nilsen / 5195 Alpine Dr. (3/4")

President McCafferty suggested that the Superintendent and Board occasionally review District policies as a refresher, and to verify that they are up to date. For the July meeting, Superintendent Schatz selected the District's Harassment Prevention and Whistleblower Protection Policies. The Superintendent realized that Special Districts has updated the Harassment Prevention policy since it was last presented to staff. He and Mark Womble will work together to make the required changes and present an updated policy to the Board in the next couple of months. The Board then reviewed the Whistleblower Protection Policy.

In "Old Business," the following were discussed...

Superintendent Schatz presented the July Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There was a total of 88 work orders, 3 meters replaced, 31 locate requests, 16 leaks repaired, and 18 pressure issues resolved. The Superintendent also hired a new Level 3 certified employee with seventeen years' experience in water distribution.

The Superintendent then gave an overview of the acoustic sensor program. The pilot program was extended for an additional month, until mid-August. Multiple leaks on Fir Mountain Drive have been discovered with this program. He also discussed the current upgrades to the District's security system and the status of the lead and copper program.

Regarding the Porter project, the Superintendent stated that the project is going into construction in the next couple of weeks. There has been a preconstruction meeting, and the Superintendent will be working with the crew on inspections, and material submittals to verify that the correct materials are being used.

Tom Ferrell of Pace Engineering then gave a brief update on the Porter development project. Pace is also working with Cundiff Engineering on bid documents for backup power generators for each of the sites. Tom then briefed the Board that he is currently working on the seismic piece of District Master Plan. Regarding Davis Spring, Tom stated that he has heard back from a representative of OWRD regarding construction standards.

The Board meeting was adjourned at 3:35pm by unanimous consent.

Mike McCafferty President

Eric Cederstam Secretary