

Crystal Springs Water District

Domestic Water System

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April 17, 2025

President Mike McCafferty called the April Board meeting to order at 3:03pm. Other commissioners present were Eric Cederstam, Craig Ortega, Larry Brown and James Jans. Non-members present: Attorney Mark Womble, Tom Ferrell of Pace Engineering, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

Pledge of Allegiance.

President McCafferty opened the Public Comment period at 3:05. No members of the public were present.

Commissioners unanimously approved of the March 2025 regular meeting minutes. (Jans/Brown)

Superintendent Schatz presented the March 2025 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. (Ortega/Jans)

Superintendent Schatz provided an overview of March 2025 bills paid. The Board unanimously ratified the payment of the March 2025 bills. (Jans/Cederstam)

In "New Business," the following were discussed...

Superintendent Schatz reviewed eight new water service applications. The five applications submitted by Jack Bryant were tabled for further review at next month's meeting. Commissioners unanimously approved the remaining three requests for the following... (Brown/Jans)

Jack Bryant / 704 Hillcrest Rd (3/4")
Jack Bryant / 709 Hillcrest Rd (3/4")
Jack Bryant / 710 Hillcrest Rd (3/4")
Jack Bryant / 711 Hillcrest Rd (3/4")
Jack Bryant / 600 Hillcrest Rd (3/4")
Matt Swihart / 4100 Sylvester Dr (3/4")
Nicholas Badami / 5201 Berry Rd (3/4")
Dan Homer / 2760 Wy'East Rd (3/4")

In "Old Business," the following were discussed...

Superintendent Schatz presented the April Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects for March. The field crew has been conducting maintenance on valves and hydrants to ensure accessibility in emergencies, which involves exercising each valve and lubricating/flushing hydrants. The Superintendent also gave an update on the Bailey Road project. The project is currently in the final stages of the bidding process for parts. Once the contracts for parts are finalized, the construction phase is scheduled to begin during the first week of May and is expected to take approximately three weeks to complete.

In addition, the Superintendent briefed the commissioners on an upcoming project Hood River Electric is planning. They will be installing electric and fiber optic lines on Dog River Road, which overlaps with the District's CIP Project 2 and a section of 14" cast iron main installed in 1966. This presents an opportunity to upgrade the main to ductile iron alongside co-op's project, with planned completion in early summer. This collaboration could potentially save the District \$500,000 to \$800,000. Cost estimates for ditching and materials are being obtained. Once the actual savings are determined, a funding request will be presented to the board at the upcoming budget hearing.

Finally, the Superintendent discussed his trip to Chattanooga, Tennessee for Mueller's technology advisory board. He was able to tour the Singer and Mueller valve facilities, and additional topics covered included proactive measures against mainline breaks, such as using pressure and leak detection sensors, and overall system health monitoring.

Tom Ferrell of Pace Engineering then gave an update on the CIP projects, stating that he met with Hood River County regarding hydrants and paving. He also shared that Pace has heard back from multiple agencies for the Davis Spring project and are continuing to work on the master plan.

The Board adjourned to Executive Session at 4:05pm for the Superintendent's performance evaluation (ORS 192.660 (2)(i)). The Board returned from the Executive Session to the April meeting at 4:25pm.

Commissioners unanimously agreed to accept the recommendation of a 2.6% COLA increase for Superintendent Schatz, beginning fiscal year 2025-2026. (Brown/Jans)

The Board meeting was adjourned at 4:35pm by unanimous consent.

Mike McCafferty President

Eric Cederstam Secretary