

Crystal Springs Water District

Domestic Water System

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March 20, 2025

President Mike McCafferty called the March Board meeting to order at 3:00pm. Other commissioners present were Eric Cederstam, Craig Ortega, and James Jans. Non-members present: Attorney Mark Womble, Tom Ferrell of Pace Engineering, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

Pledge of Allegiance.

President McCafferty opened the Public Comment period at 3:02. No members of the public were present.

Commissioners unanimously approved of the February 2025 regular and executive meeting minutes, with suggested edit to regular meeting minutes. (Jans/Ortega)

Superintendent Schatz presented the February 2025 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. (Jans/Ortega)

Superintendent Schatz provided an overview of February 2025 bills paid. The Board unanimously ratified the payment of the February 2025 bills. (Cederstam/Jans)

In "New Business," the following were discussed...

There were no new water service applications submitted for review.

Commissioners agreed to put review of employment agreement for the Superintendent on the agenda for the April meeting.

In "Old Business," the following were discussed...

The Superintendent continued review of the District handbook with the commissioners, this time focusing on the "time off" policy.

Superintendent Schatz presented the March Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects for February. There was a total of 66 work orders, 20 locate requests, 7 leaks repaired, 12 pressure issues resolved, and major leaks repaired on both Neal Creek Mill Road and Fletcher Drive. The Superintendent also gave updates on recent Oregon legislative bills, the Odell tank repair, Porter project, Hood River intertie vault, OAWU Management Conference he attended, and the cla-val rebuild program.

Tom Ferrell of Pace Engineering then gave an update on the CIP projects, stating that they are approximately 60% complete. He also shared that Pace is continuing to work on the master plan, edits to the backup power plans, and miscellaneous general services as they arise.

The Board meeting was adjourned at 4:08pm by unanimous consent.

Mike McCafferty President

Eric Cederstam Secretary