

# Crystal Springs Water District

## Domestic Water System

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July 21, 2022

President Mike McCafferty called the July Board meeting to order at 3:00pm. Other commissioners present were Eric Cederstam, James Jans, and Craig Ortega. Non-members present: Tom Ferrell of Pace Engineering, Attorney Mark Womble, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

Pledge of Allegiance.

President McCafferty opened and closed the Public Comment period at 3:01. No members of the public were present.

The first item on the agenda was the election of officers for the 2022 – 2023 fiscal year. Commissioner James Jans suggested that commissioners maintain their current positions for the 2022 -2023 fiscal year.

Results were as follows:

- Mike McCafferty for President - Nominated by Eric Cederstam, 2<sup>nd</sup> by Craig Ortega. (Unanimous)
- James Jans for Vice President – Nominated by Eric Cederstam, 2<sup>nd</sup> by Craig Ortega. (Unanimous)
- Craig Ortega for Treasurer – Nominated by James Jans, 2<sup>nd</sup> by Eric Cederstam. (Unanimous)
- Eric Cederstam for Secretary – Nominated by James Jans, 2<sup>nd</sup> by Craig Ortega. (Unanimous)

Commissioners unanimously approved the July 2022 regular meeting and Executive Session minutes, with one change recommended by Attorney Womble to Executive Session minutes. (Jans/Ortega)

Superintendent Schatz presented the July 2022 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. (Jans/Ortega)

Superintendent Schatz provided an overview of July bills paid. The Board unanimously ratified payment of July 2022 bills. (Cederstam/Jans)

In "New Business," the following were discussed...

There were no new water service applications submitted for review.

Superintendent Schatz reviewed a letter with the Board received from the East Hills Homeowners Association, which is located on Oak Ridge Drive. The HOA is formally requesting that Crystal Springs adopt their private water system which consists of 11 lots, and currently provides service to 8 homes. After discussing the condition of the current system, the Board suggested that Superintendent Schatz let them know they would need to complete \$150,000 to \$200,000 of needed upgrades before the District could consider.

In "Old Business," the following were discussed...

Superintendent Schatz presented the July Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There were 155 work orders, 9 leaks repaired, 2 meters replaced, 28 locate requests, and 4 pressure issues resolved.

Superintendent Schatz then gave an update on the South Valley project. The project is ready for final punch list for the contractors and the tank to be put online.

Regarding West Side, the project is considered closed. Also, the transducer and mixer have been calibrated and wired. The two gates on the main access road should be installed by next week.

Tom Ferrell from Pace Engineering stated that the Culbertson Road project should be ready to put out for bid next month.

The Board meeting was adjourned at 3:50pm by unanimous consent.

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Mike McCafferty                      President

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Eric Cederstam                      Secretary