

Crystal Springs Water District

Domestic Water System

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April 21, 2022

President Mike McCafferty called the April Board meeting to order at 3:00pm. Other commissioners present were Eric Cederstam, Craig Ortega, James Jans, and Larry Brown, by Zoom. Non-members present: Tom Ferrell of Pace Engineering, Superintendent Fred Schatz, Office Manager Brian O'Shaughnessy, and visitor, Sandra Porter.

President McCafferty opened the Public Comment period at 3:00. Sandra Porter presented a letter to the Board requesting them to consider a reduced system development fee as the result of a misunderstanding with office staff. The Board agreed to review the request and will decide at a later meeting.

Commissioners unanimously approved the March 2022 regular meeting minutes. (Jans/Brown) The Commissioners also unanimously approved the March 2022 executive session meeting minutes. (Ortega/Jans)

Superintendent Schatz presented the March 2022 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. (Brown/Jans)

Superintendent Schatz provided an overview of March bills paid. The Board unanimously ratified payment of March 2022 bills. (Cederstam/Jans)

In "New Business," the following were discussed...

There were no new water service applications submitted for review.

Commissioners voted to begin each future monthly Board meeting with the Pledge of Allegiance. (Cederstam/Ortega) Commissioner Jans abstained.

Commissioners agreed to complete the Superintendent evaluations, with the President to prepare a salary evaluation, for next month's meeting.

Under "Old Business," the following were discussed...

Superintendent Schatz presented the April Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There were 86 work orders, 23 meters replaced, 5 pressure issues resolved, and 15 locate requests.

The Superintendent also presented an update on the South Valley project. He stated that the inspection and punch list for the concrete subcontractor has been completed, and the ladder, hatch lid, and air vent have been installed. Also, the plastic wrap for curing the concrete has

been removed. During the next month, the interior of the tank will be cleaned and sanitized. Once the tank has passed a leak test, a BacT test will be completed.

Superintendent Schatz then gave an update on the West Side project. The tank is now filled and online. Over the next month the gate installation on main access road, SCADA panel, and communications established with the SCADA computer at the office, and grade work around tank footing and building should be completed.

The Board meeting was adjourned at 4:30pm by unanimous consent.

Mike McCafferty President

Eric Cederstam Secretary