

Crystal Springs Water District

Domestic Water System

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September 16, 2021

President Mike McCafferty called the September Board meeting to order at 3:07pm. Other commissioners present were James Jans, and Eric Cederstam. Non-members present: Jim Shaver of Pace Engineering, Attorney Mark Womble, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

President McCafferty opened and closed the Public Comment period at 3:07. No members of the public were present.

Commissioners unanimously approved the August 2021 regular meeting minutes. (Jans/Cederstam)

Superintendent Schatz presented the September 2021 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. (Cederstam/Jans)

Superintendent Schatz provided an overview of August bills paid. The Board unanimously ratified payment of August 2021 bills. (Cederstam/Jans)

In "New Business," the following were discussed...

There were no new water service applications submitted for review.

The Board agreed to wait until the next meeting when all commissioners are present to vote on beginning each future meeting with the Pledge of Allegiance.

Commissioners unanimously approved to award the bid for the SCADA upgrade to Consolidated Supply. (Jans/Cederstam) This upgrade includes 24 pressure sensors to be installed in the system's vaults. There were four companies invited to bid, two responding with bids.

Under "Old Business," the following were discussed...

Superintendent Schatz presented the September Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There were 125 work orders, 13 leaks repaired, 16 meters replaced, 22 locate requests, and 13 pressure issues resolved. He also gave an update on the SCADA system. The panel has been completed for the Westside Reservoir, and the auto dialer was installed at the Spring, which will notify staff when the chlorination system is down, or if the tanks are low.

The Superintendent also presented an update on the South Valley project. He stated that the tank footing had been poured, and the fourth panel would be completed by the end of the

week. Over the next month Moore Construction will finish pouring the wall panels and frame/pour the column footings and columns. The goal is to have the roof poured by winter.

Superintendent Schatz then gave an update on the West Side project. The roof has been formed and poured, the 12" main has been installed on Lippman Road right of way, with 2,000' of this main pressure tested, and the North Odell Creek crossing was completed. Over the following month the tank will be wrapped, and the mixing system installed. Also, the flushing, pressure testing, and chlorination of 12" mains on the Lippman side of project should be completed.

In addition, Superintendent Schatz stated that the Odell Water Company's billing software is too basic to export customer data in a digital format. Therefore, all accounts must be entered by hand into the District's billing software. The crew has begun collecting GPS and GIS data, and radios are on order for installation once the purchase is complete.

The Board adjourned to Executive Session at 3:33pm for the Superintendent's performance evaluation. ORS 192.660(2)(i). The Board returned from Executive Session to the September meeting at 3:44pm.

The Board meeting was adjourned at 3:45pm by unanimous consent.

Mike McCafferty President

Eric Cederstam Secretary