

# Crystal Springs Water District

## Domestic Water System

PO Box 186 / 3006 Chevron Drive Odell, Oregon 97044 Phone:(541)354-1818

December 17, 2020

President Mike McCafferty called the December Board meeting to order at 3:04pm on Zoom. Other commissioners present were Larry Brown, Jim Jans, and Antonio Baptista. Non-members present: Jim Shaver of Pace Engineering, Attorney Mark Womble, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

President McCafferty opened and closed the Public Comment period at 3:05. No members of the public were present.

Commissioners unanimously approved the November 2020 regular meeting minutes. (Brown/Baptista)

Commissioners also unanimously approved the November 2020 executive session meeting minutes. (Brown/Baptista)

Superintendent Schatz presented the November 2020 Treasurer's Reports, providing an overview of revenues by category: residential, industrial, fire, and LIRA. He also reviewed current expenditures, along with capital outlay plans. (Baptista/Jans)

Superintendent Schatz provided an overview of November bills paid. The Board unanimously approved payment of the November 2020 bills. (Jans/Baptista)

In "New Business," the following were discussed...

There were no new water service applications for November.

The Board reviewed and unanimously approved Resolution (2021.05), authorizing a loan from the Safe Drinking Water Revolving Loan Fund. (Baptista/Brown)

In "Old Business," the following were discussed...

Jim Shaver of Pace Engineering presented a project status report on the West Side Reservoir/transmission main. Most of the work since the last meeting has included the clearing of trees and site preparation. Pace has been reviewing technical submittals as they have been coming in and visiting the site on average of once per week to check on progress.

Jim also provided an update on the Neal Creek Road waterline replacement project. Pace is currently wrapping up final pay requests, and nothing more will be done on this project until Spring.

Regarding the South Reservoir, there was a site walkthrough on December 17<sup>th</sup> with potential bidders. The project was advertised on December 2<sup>nd</sup>, and bids will be opened on January 12, 2021.

Superintendent Schatz presented the November Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There were 175 service calls, 10 leaks repaired, 10 meters replaced, 8 locate requests, and 10 pressure issues resolved.

The Board adjourned to Executive Session at 3:45pm to discuss the Notice of Lis Pendens that Thrive has filed against the South Reservoir project ORS 192.660(2)(e); ORS 192.660(2)(h), ORS 192.660(2)(f), and to discuss Odell Water Company ORS 192.660(2)(e). The Board returned from Executive Session to the December meeting at 3:59pm.

The Board meeting was adjourned at 3:59pm by unanimous consent.

---

Mike McCafferty      President

---

Eric Cederstam      Secretary