

Crystal Springs Water District

Domestic Water System

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October 19, 2017

President Bill Munk called the October Board meeting to order at 3:03pm. Other commissioners present were Mike McCafferty, Eric Cederstam, Larry Brown and Antonio Baptista. Non-members present: Budget Committee member Jim Hammermeister, Attorney Mark Womble, Port of Hood River's Anne Medenbach, Superintendent Fred Schatz, CSWD employee Brian O'Shaughnessy, and visitor Darrell Roberts.

At 3:04, Anne Medenbach, from the Port of Hood River, brought everyone up to date on the IGA draft that was originally presented on June 15, 2017. She stated that the Port has liability concerns with the project. The Port will complete the project at Port expense, and pay SDC fees for the pending service applications at the rate in effect when the applications were filed in June 2017 (four meters at \$34,653 per meter). CSWD is being asked to bring in a 6" line to tie in a right of way to connect to the Port, which is roughly a 10' section to complete the loop. It was agreed that this project would be a benefit to everyone. The Port's attorney will send revised IGA for review. Anne left at 3:27, a few minutes before Fred arrived at 3:30. Fred discussed the Port project with the Board, and the issue was closed at 3:52.

Superintendent Fred Schatz then moved on to discuss the LIRA program. It was decided to offer a 50% discount in the base rate, resulting in a \$15 base rate for customers that qualify. President Bill Munk suggested rounding up annual income qualifying amounts for ease of computation. The vote to adopt "Exhibit A" with changes (subject to annual review) Resolution 1718.03 was unanimous. (Cederstam/Baptista)

President Munk opened up the Public Comment period at 3:59pm. Visitor Darrell Roberts stated that he felt the new assistance program was "very fair." The comment period was closed at 4:25pm.

Commissioners unanimously approved the September 2017 Minutes, with Antonio's requested changes. (Brown/Cederstam) Commissioners also unanimously approved the September 2017 Executive Minutes. (Cederstam/Brown)

Commissioners reviewed and unanimously approved the presented September 2017 Treasurer's Report. Supt Schatz provided an overview of revenues and expenses, and discussed updating the CUSI billing software to separate commercial accounts from residential. He also provided examples of Cougar Mountain software reports for review. (Cederstam/Brown)

Superintendent Schatz provided an overview of the Bills Payable and the Board unanimously approved payment of the September 2017 bills. (Cederstam/McCafferty)

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Fred Schatz presented the Superintendent's Report, summarizing field staff accomplishments for the month of September, and future work to be completed in the upcoming months. Also addressed was a brief overview of the consolidation meetings he had regarding both Odell and Parkdale water companies. Commissioner Baptista requested a map showing projects.

For the "New Business" portion of the meeting, the following was discussed...

Superintendent Schatz reviewed and discussed the new water service applications. Commissioners unanimously approved the requests for... (McCafferty/Brown)

Dream Homes, LLC / 4470 Stoltz (3/4")

Following new business, there was a discussion for a future workshop session. It was decided to meet on Wednesday, October 24th at 6:00 pm, with a time limit of 90 minutes.

The Board meeting was adjourned at 6:03pm by unanimous consent.

Bill Munk

President

Larry Brown

Secretary