

Crystal Springs Water District

Domestic Water System

PO Box 186 / 3006 Chevron Drive Odell, Oregon 97044 Phone:(541)354-1818

September 21, 2017

Commissioner Bill Munk called the September Board meeting to order at 3:01pm. Other commissioners present were Eric Cederstam, Larry Brown and Antonio Baptista. Non-members present: Budget Committee member Jim Hammermeister, Attorney Mark Womble, Pace Engineer's Jim Shaver, Superintendent Fred Schatz, CSWD employees Brian O'Shaughnessy, Mike Garrett and visitor Darrell Roberts.

President Munk opened up the Public Comment period at 3:02pm. Visitor Darrell Roberts inquired about how the "billing assistance program" is coming along? Supt Schatz had not collected all the necessary data yet, so that will be addressed in the very near future. Satisfied with the answer, Mr. Roberts left the meeting and the comment period was closed at 3:05pm.

Commissioners unanimously approved the August 2017 Minutes. (Cederstam/Brown) It was noted that the Board would like an "Agenda Additions" section added to upcoming Agendas, to allow additional items to be added on the day of the meeting. CSWD staff acknowledged that request and will implement for the next agenda.

Commissioners reviewed the presented August 2017 Treasurer's Report, but did not approve it, due to not having July's report along with it. July's report was not submitted last month, so the current report should have included both months. Commissioners suggested that next month's report include July, August and September.

Superintendent Fred Schatz provided an overview of the Bills Payable and the Board Ratified payment of the August 2017 bills. (Brown/Cederstam)

Fred Schatz presented the Superintendent's Report, which highlighted the Field Staff accomplishments for the month of August and future work to be done in the District in the upcoming months. Also addressed was a brief overview of what happened with the 10" main line break on Hwy 35 and how the Boil Water and Conservation Orders were issued. The Eagle Creek Fire presented a situation, which was if the District should charge for water used by the crews for filling trucks for fire suppression, etc.? A minimal amount of the District's water was used this time, since crews were directed to fill from Odell Water and Middle Fork Irrigation hydrants. But, Supt Schatz felt that this question should be addressed in the future.

In Old Business, the consolidation of Odell Water Company was further discussed. Supt Schatz informed the Board that the District has submitted a preliminary Letter of Intent for funding options and are awaiting a response.

Attorney Mark Womble noted that communication has continued with the Port of Hood River regards the proposed IGA. The Board adjourned to Executive Session at 4:37pm. (ORS 192.660(2)(f))

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The Board returned from Executive session to the September meeting at 5:44pm.

On motion and second, the Board decided that the District would not contribute to the cost of construction of the Port's mainline extension as part of the Port's proposed IGA, and instructed Attorney Mark Womble to inform the Port's attorney accordingly (Cedarstam, Baptista, Munk; Brown abstaining).

There were (3) remaining subjects under Old Business, which were to be addressed by Commissioner Baptista, but the Board agreed that these subjects should be discussed in a workshop to be scheduled in the near future.

For the New Business portion of the meeting, the following was discussed...

Supt Schatz reviewed and discussed the new water service applications. Commissioners unanimously approved the requests for... (Cederstam/Brown)

M. Dooley / 7340 Baseline Rd. (3/4")
Ken Randall Homes / Barrett Vista subdivision -24 lots (3/4")

Jim Shaver provided a summarization of Pace Engineer's current project report and their status, which included the Ehrck Hill Drive bridge relocation and the Westside reservoir. Jim noted that the Reservoir project is slightly behind schedule, but the survey is complete and awaiting drawings.

The Board meeting was adjourned at 6:10pm by unanimous consent.

Bill Munk President

Larry Brown Secretary