

Crystal Springs Water District

Domestic Water System

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June 28, 2018

President Bill Munk called the June Board meeting to order and declared the 2018-2019 Budget Hearing open at 1:31pm. Other commissioners present were Mike McCafferty, Eric Cederstam, and Larry Brown. Non-members present: Jim Shaver of Pace Engineering, Budget Committee member Jim Hammermeister, Special Districts Representative Greg DiLoreto, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

President Munk opened and closed the Public Comment period at 1:31. No members of the public were present.

Commissioners unanimously approved the May 2018 Minutes. (Cederstam/McCafferty)

Commissioners reviewed and unanimously approved the presented May 2018 Treasurer's Report. (McCafferty/Cederstam) Superintendent Schatz provided a brief overview of revenues by category: residential, industrial, fire, and LIRA. He also reviewed current expenditures, along with capital outlay plans.

The Board unanimously ratified payment of May 2018 bills. (McCafferty/Brown)

In "New Business," the following were discussed...

Commissioners reviewed and unanimously approved the requests for... (McCafferty/Cederstam)

Luis Lopez / Lot 909, KLM Dr., (3/4")
John Harvey / 3841 Davis Dr., (3/4")
Sallie Foley / Lot 900, (3/4")
Greg Oates /6320 Old Parkdale Rd., (3/4")

Greg DiLoreto from Special Districts Association of Oregon provided an overview of the scope of consulting services to be provided to Crystal Springs Water District as part of SDAO's Consulting Services program. The Board unanimously approved the SDAO Consulting Services Agreement. (Brown/McCafferty)

The 2018-19 Budget Hearing was closed at 2:10pm. The Board reviewed and unanimously approved Resolution 1718.04 (attached), adopting the 2018-2019 Budget (Brown/McCafferty) and Resolution 1718.05 to make appropriations for the 2018-2019 Budget. (McCafferty/Cederstam)

Superintendent Schatz presented the Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, mainline repairs, and summarized the IT work being implemented by Radcomp.

The Superintendent also provided an overview of his presentation to the Hood River Watershed Group meeting that he attended on May 22, 2018. He discussed the possibility of

Crystal Springs generating electricity with its high flow rates with the AG/Water subcommittee for Hood River County's energy plan "Strategic Doing" workshop. The watershed group will support this plan if there are no other additional water rights granted for this project. The Superintendent has since met with Matthew Swindle, Chairman and CEO of NLine Energy, Inc. to discuss the feasibility of installing inline hydro on District mains for an additional source of revenue. He has found funding sources for a feasibility study through the BPA, and also expressed hope that there will be funding available to offset installation costs. He will identify sources as part of the study.

Superintendent Schatz also briefly summarized his contact with Bill Hirata, the primary contact for Parkdale Water Company, regarding a feasibility study to explore projects, costs, and future needs of the company. They plan on following through with applications for the next funding deadline of August 2018.

James Nusrala, of the Oregon Health Authority performed a sanitary survey of the District on April 5, 2018 and identified four issues for improvement. He suggested installing a screen on the collection box overflow pipe, installing an outlet screen, and or flapper valve at the Booth Hill Reservoir. He also stated that the Pine Crest Reservoir was put into service before approval with the Health Department. The District had the understanding that the annual letter from the engineering firm was sufficient to allow the District to begin using the pump station to help bolster pressures for that zone. Also, it was discovered that the Synthetic Organic Compounds (SOC) sampling was not completed correctly by Umpqua Labs in Bend, Oregon. They apparently did not complete four of the fifteen sample bottles required for that test. The State of Oregon and Superintendent were not aware of this oversight until the sanitary survey had been completed. The District is in the process of resampling and has switched labs as a result since there had been no notification of this error from Umpqua Labs. In addition, the District is in the process of repairing noted issues.

Superintendent Schatz and Foreman Hartley attended the National AWWA Conference during the week of June 11-15th to explore various options for a new chlorination system, and to attend a number of classes. Superintendent Schatz is currently considering four different chlorination options that will ensure water quality for the District in the future.

Jim Shaver of Pace Engineering provided a project status report on the Westside Reservoir, transmission main, and general services. (See attached)

In "Old Business," the Board reviewed requests from the maintenance staff for its' annual Human Relations Committee meeting. The staff had requested an increase in compensation time for being on call from 14 to 20 hours per week, and an increase in the current \$600 to \$700 for their annual clothing allowance. The Board decided to keep compensation time at 14 hours per week for being on call, and to hold off on the clothing allowance for now. The Board is still considering the allowance, and may look at other options, such as a uniform company.

The Board meeting was adjourned at 3:08pm by unanimous consent.

Bill Munk

President

Larry Brown

Secretary