

Crystal Springs Water District

Domestic Water System

PO Box 186 / 3006 Chevron Drive Odell, Oregon 97044 Phone:(541)354-1818

March 15, 2018

President Bill Munk called the March Board meeting to order at 2:56pm. Other commissioners present were Mike McCafferty, Eric Cederstam, Larry Brown, and Antonio Baptista. Non-members present: Jim Shaver of Pace Engineering, Attorney Mark Womble, Budget Committee member Jim Hammermeister, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

President Munk opened and closed the Public Comment period at 2:57. No members of the public were present.

Commissioners unanimously approved the February 2018 Minutes. (McCafferty/Baptista)
Commissioner Baptista requested more detail in future minutes.

Commissioners reviewed and unanimously approved the presented February 2018 Treasurer's Reports. (McCafferty/Brown) Superintendent Schatz provided an overview of revenues by category: residential, industrial, fire, and LIRA. He also reviewed current expenditures, along with capital outlay plans. Commissioner Baptista suggested flagging expenses that have the potential to exceed the budget.

Superintendent Schatz provided an overview of the Bills Payable and described in detail the \$76,303.90 bill from Consolidated Supply due to the amount. He explained that this expense was for new radio read meters, and the benefit of such meters. The Board unanimously approved payment of the February 2018 bills. (McCafferty/Baptista) Commissioner Baptista requested that the Bank Register Report be edited to sort from most to least expensive, rather than by date.

Superintendent Schatz presented the Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There was 1,100' of 6" pipe installed on Sperry Road, 980' of Pex installed on Ehrck Hill Drive, 78 meters changed out, a hydrant replaced at Parkdale Fire, and three hydrants repaired in the Wy'East Fire District.

He also brought up the meeting that he and Wy'East Fire Chief Greg Borton had with Jacqueline Alexander, owner of the Puff Factory, to discuss their fire system design and issues that limited stacking of pallets due to the additional fire flow requirements needed, which is more than what the District can currently provide safely. The only solution now is to either build their own reservoir, or limit stacking until our reservoir is built and online.

In "Old Business," the Commissioners unanimously approved an amendment to Resolution 91-1. (Cederstam/Baptista) Mark Womble gave a brief history of Resolution 91-1, which was originally adopted in July of 1991. The updated amendment duplicates State statutes, stating that "a credit shall be provided for the cost of a qualified public improvement" as defined in ORS 223.304(4)(c) and (b), and pursuant to the provisions set forth in ORS 223.304(5)(a) through (c). The same rules will now apply to residential, industrial, and commercial customers.

The Board adjourned to Executive Session at 3:46pm to discuss the Odell Water Company purchase (ORS 192.660(2)(e)), and the Port of Hood River IGA (ORS 192.660(2)(f)). The Board returned from Executive Session to the March meeting at 5:13pm.

In "New Business," the Board authorized Superintendent Schatz to sign agreement with Port if it is still in the same form as the March 13th draft provided to the Board. (Brown/Baptista)

There were no new water service applications submitted for the Board to review.

Jim Shaver of Pace Engineering provided a project status report on the Westside Reservoir. There was nothing new to report for completed or scheduled work. To date, (FY 17-18), the District has spent \$50,821 of the \$60,000 budgeted. Oregon agencies have requested additional efforts to comply, so construction of the reservoir will more than likely be pushed back until next year. (See update in packet)

The Board meeting was adjourned at 5:25pm by unanimous consent.

Bill Munk President

Larry Brown Secretary